GARAGE DOOR REPLACEMENT REQUEST FORM

BROADMOOR HOMES: ORANGE PARK COMMUNITY ASSOCIATION

Name _____

Street _____ **Home Plan:** θ 1   θ 2   θ 3   θ 4

Phone _____ **Date** _____

GENERAL DIRECTIONS AND INFORMATION:

- Read the guidelines on the reverse side to make sure your request is consistent with current regulations and follows the process indicated.

- Use a separate form for each request and each owner if both are making a request. Submit this completed form and all the required material or information to Cardinal Property Management, 825 N. Park Center Drive, #101, Santa Ana, CA 92705. Phone: 714-779-1300 Fax: 714-779-3400 E-mail:contactus@cardinal-online.com

- Allow 30 days for your request to be reviewed by the Architectural Committee. Note that the submission date is considered the date that the completed form and all the required information and material are received by Cardinal Property Management. Homeowners will receive a letter from Cardinal verifying that their plans have been received and forwarded to the Committee. **No work is to be done prior to approval**. Work done prior to approval is subject to a fine.

- The Architectural Committee meets the third Thursday of the month. In order to have your request reviewed by the Architectural Committee that month, Cardinal must receive your request by the second Tuesday.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Brochure: Attach a brochure depicting the garage door style and showing the kind of material being used.

Color: Existing colors on home: θ Siding _____   θ Trim _____

New color palette (no. & name): θ Siding _____   θ Trim_____

*If repainting home, the Architectural Committee must approve the new colors.

Material: θ Wood   θ Steel   θ Wood Composite   θ Other

Contractor (For reference only) _____

(FOR ARCHITECTURAL COMMITTEE USE ONLY)

θ Approved   θ Not Approved   θ Conditional Approval   θ Insufficient Information   θ Prior Work

Comments _____

_____

Committee Signature _____ Date _____